

Notification of Executive Decisions

Date of Executive Meeting: Tuesday, 19 September 2023

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 19 September 2023**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 27 September 2023. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 28 September 2023, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: Treasury Management 2023/24 Quarter One Report

Summary of Decision:

The Executive RESOLVED that the Treasury Management report for the period 1 April to 30th June 2023 be noted.

Subject: Energy Strategy

Summary of Decision:

The Executive RESOLVED that the Energy Strategy, as set out at Annex A to the agenda report, be adopted.

Subject: Litter Bin Replacement Programme

Summary of Decision:

The Executive RESOLVED that

- (i) £156,920 be the subject of a capital bid to be included in the 2024/25 capital programme; and
- (ii) any changes to the delivery programme be delegated to the Strategic Director for Environment and Community and Portfolio Holder for Net Zero, Well-being & Environment and Portfolio Holder for Leisure & Culture in consultation with

the ward councillors.

Subject: UK Shared Prosperity Fund Year 3 Project Allocation

Summary of Decision:

The Executive RESOLVED that:

- (i) the progress made on Year 2 projects funded through the UKSPF, as set out at Annex A to the agenda report, be noted;
- (ii) officers develop project proposals for Year 3 in line with priorities outlined in Annex B to the agenda report;
- (iii) officers work alongside Department for Levelling Up, Housing and Communities and the Surrey Heath Partnership to agree funding based on the priorities outlined in Annex B to the agenda report; and
- (iv) a further report be brought to Executive in December 2023 to approve final project recommendations.

Subject: Armed Forces Covenant

Summary of Decision:

The Executive RESOLVED that

- (i) The Covenant pledges be agreed and adopted as set out in paragraph 3.1 to the agenda report; and
- (ii) a formal signing ceremony be arranged to take place by the end of the financial year at an appropriate and agreed date with members of the council and Armed Forces representatives in attendance.

Subject: Community Fund Grants

Summary of Decision:

The Executive RESOLVED that up to £1,500 be awarded to Bagshot Business Association to support the Annual Halloween Bagshot Big Bash event.

Subject: Public Space Protection Orders

Summary of Decision:

The Executive RESOLVED that the Public Space Protection Order, as set out in Annex A to the agenda report, be retained without change for a further 3-year period until 14th October 2026.

Subject: Off Street Car Parking Service

Summary of Decision:

The Executive RESOLVED

- (i) not to proceed with the original tariff proposals included in the Base Budget Review report considered by the Executive in July 2023;
- (ii) that an overall parking strategy and action plan be developed for consideration by the Executive and to enable implementation in the new financial year; and
- (iii) that the Performance and Finance Scrutiny Committee be asked for their input and feedback on the draft parking strategy and action plan ahead of formal consideration by the Executive.

Subject: Write off of irrecoverable bad debts

Summary of Decision:

The Executive RESOLVED that

- (i) bad debts totalling £72,599.88 in respect of Council Tax, £85,486.56 in respect of Non-Domestic Rates and £3,555.86 in respect of Sundry Debts be approved for write off; and
- (ii) the removal of 32 sundry debts totalling £24,357.65 carried out under the scheme of delegated authority by the Strategic Director Finance and Customer Services, as they are no longer recoverable under the Limitation Act 1980, be noted.

Date of issue: Wednesday, 20 September 2023

CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Chief Executive are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

Date of meeting of the Executive	Tuesday, 19 September 2023
Deadline for receipt of call-in request	5pm on Wednesday, 27 September 2023.
Report Heading	
Decision (or part thereof) which is to be scrutinised	
Element(s) of the decision which cause concern	
Reason for requesting call-in	
Outcome sought	
Potential witnesses (if any) to be called	
Signature <i>(if not sent by e-mail)</i>	

Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week). Please therefore send this notification to the Monitoring Officer (monitoring.officer@surreyheath.gov.uk) with a copy to the Democratic Services Manager (democratic.services@surreyheath.gov.uk).